



WorkLifeMattersSM

Comprehensive Employee Assistance Program (EAP) Services

WorkLifeMatters is **FREE** for employers who offer three or more qualified lines of Guardian coverages.

| EAP Services | Guardian's EAP Program - WorkLifeMatters |
|--|---|
| Counseling Services | |
| National toll-free 800 number | Yes (Employer and employee) |
| Dedicated website | Yes |
| Referrals to local counselors | Yes, up to 3 face-to-face sessions free of charge |
| **Work Issues** | Yes |
| **Personal Issues** | Yes |
| **Education** | Yes |
| **Dependent Care/Caregiving** | Yes |
| **Lifestyle and Fitness Management** | Yes |
| **Legal & Financial** | Yes |
| **Pet Care** | Yes |
| **Grief Assistance** | Yes |
| **Drug & Alcohol** | Yes |
| **Parenting** | Yes |
| Support implementing drug-free workplace program | Yes |
| | |
| Communication Materials | |
| Employer welcome kit | Yes |
| Employee announcement letter | Yes |
| Posters to announce program | Yes (English and Spanish) |
| Employee program brochure | Yes (English and Spanish) |
| EAP wallet cards (detachable from brochure) | Yes |
| Employee newsletter | Yes, monthly |
| Supervisor newsletter | Yes, monthly |
| EAP posters | Yes, monthly (English and Spanish) |
| Special email alerts | Yes |

WorkLife MattersSM Program services are provided by Integrated Behavioral Health, Inc., and its contractors. Guardian does not provide any part of WorkLife MattersSM Program services. Guardian is not responsible or liable for care or advice given by any provider or resource under the program. This information is for illustrative purposes only. It is not a contract. Only the Administration Agreement can provide the actual terms, services, limitations and exclusions. Guardian and IBH reserve the right to discontinue the WorkLife MattersSM Program at any time without notice.



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|---|--|
| Legal & Financial Services | |
| Telephonic consultations with financial professionals | Yes |
| **Budgeting** | Yes |
| **Tax Consultation/Preparation** | Yes |
| **Debt/Credit Counseling** | Yes |
| **Real Estate** | Yes |
| Office or telephone consultation with attorney | Yes (initial 30 minute; if attorney retained, 25% discount off normal hourly rate on legal fees) |
| **Civil/Consumer Issues** | Yes |
| **Criminal Matters** | Yes |
| **Immigration** | Yes |
| Assistance with document preparation (ie. will preparation) | Yes |
| Dedicated website | Yes |
| Training & Seminars (Organizational Development) | |
| Webinars | Yes |
| Videos | Yes |
| Powerpoint presentations | Yes |

More reasons to choose Guardian for employee benefits needs.

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